

Fill in this form using a PDF viewer like Acrobat, save it, then email to bookings@sailboatproject.org Or print, fill and return.

Personal Details

Name

Email

Phone

Address

Postcode

Next of kin

Inform my next of kin if we are late coming back

Name

Email

Phone

Age and experience

Over 18? Yes No

If you are under 18 we will require a parental consent form too

Swimmer? Yes No

Previous sailing experience?

If yes please give details, and mention any qualifications you hold (e.g. RYA competent crew), or write "none"

Photographs

I understand that photographs may be taken by the instructor over the course of the event and I permit these photographs to be used in future advertising and promotion of Sail Boat Project CIC. While this permission can be withdrawn at any time, in the event of printed matter having been produced a recall and shredding will not be offered but the photograph will not be used in future publicity.

Opt out of photographs

Diet, health and needs

Do you have any particular dietary needs or allergies

Please give details, or write "none"

Do you have any learning needs we can prepare for? eg: dyslexia.

Please give details, or write "none"

Do you have any of the following conditions?

mental health difficulty	visual impairment
disability affecting mobility	hearing impairment
heart condition	epilepsy
asthma	diabetes

other

Are you taking any medication that we should be made aware of?

Declaration

I am in good health and consider myself fit and able to take part in *(name the course or activity)*

I recognise that sailing is an activity with a danger of personal injury or death. As a participant in these activities I am aware of and accept these risks and I am responsible for my own actions.

Sail Project Project CIC accepts no responsibility for accidents or injury to participants or for loss of or damage to personal effects, unless caused by the negligence of the Sail Boat Project CIC or any member of its staff.

By ticking the box below, you agree that you have read and understood the contract and agree to the cancellation arrangements detailed overleaf.

I have read and agree to the terms and conditions

Name:

Date:

Please read the terms and conditions overleaf

Terms and conditions

Bookings and deposits

In order to secure your place on either a sailing trip or a course, please send us the details we request by e-mail and pay the full amount requested. If the event is more than 6 weeks away you may decide to pay a refundable deposit rather than the full amount.

Deposit amounts are as follows:

- If the full amount payable is under £150 we require a £50 deposit
- If the full amount payable is over £150 we require a £100 deposit

Payment options: Paypal, bank transfer or cheque, payable to Sail Boat Project CIC and sent to our address at 130 Hollingbury Park Avenue, Brighton, BN1 7JP. Bank details are available on request.

Cancellations and refunds

If you cancel your sailing activity with us:

- Deposits are non-refundable.
- Cancellations made within 42 days of the start date of the holiday / course result in the full payment being non-refundable. This is unless we can fill your place, in which case you will forfeit the deposit or 25% of the course fee if full payment has been made.
- Cancellations made more than 42 days before the start date of the holiday will result in the balance of payments being refunded if they were paid in advance. A portion of the deposit may still be held by Sail Boat Project to cover costs that we may have incurred, but usually we can return the full amount.

We therefore recommend you take out insurance which will cover you should you need to cancel your booking.

Cancellations by Sail Boat Project

Sail Boat Project CIC reserve the right to cancel holidays and courses at our discretion. If we are forced to do so, such as due to bad weather, we will work with you to attempt to find you a suitable replacement or if not we will refund all of your money. However, Sail Boat Project cannot be held responsible for any other loss that you may have incurred due to cancellation of your course or holiday.

You are advised to take out holiday insurance if you wish to be covered for this potential loss. Please check that it will cover everything you want it to. If sailing to the continent, or you are visiting us from the EU, it is worth having an up to date E111 Health Insurance Card. Please note that these are not valid in the Channel Islands and separate health insurance is advisable if travelling there.

Alterations by Sail Boat Project

Sail Boat Project CIC reserve the right to change the boat you have been allocated, for operational reasons. We also reserve the right to alter the destination of courses and holidays at our discretion, subject to discussion and agreement with customers. Alterations will only be considered in the anticipation of extreme weather conditions, and customers will be substituted with a sail passage of equal value and duration, or be offered to re-schedule to the next available trip to that destination.

Complaints Procedure

While we do everything we can to make your time with us enjoyable, rewarding and safe, you may feel we have not met your expectations in some way. We would strongly encourage you to raise any problems you encounter with us immediately, while your trip is ongoing so that we can address your concerns right away. If this is not possible for any reason, please contact us in writing (i.e. by letter or email) within 35 days of your return home setting out the basis of your complaint.

We will acknowledge receipt of your message as soon as possible, so that you know we are dealing with your complaint, and let you know when you can expect our response. This will normally be within 7 days, but some complaints may be more complex and need longer to resolve.

A member of Sail Boat Project who was not present during the trip/course that the complaint pertains to will investigate. We will ask the skipper, first mate, and where necessary other crew members present to obtain a balanced view of the issue. We will provide a response to your complaint as promptly as possible, and offer compensation where appropriate.